

- This request is to be emailed to [geelong@ports.vic.gov.au](mailto:geelong@ports.vic.gov.au) and [prasmussen@ports.vic.gov.au](mailto:prasmussen@ports.vic.gov.au)
- The request will be considered by Ports Victoria, and, if confirmation of approval is provided to the applicant, this will be issued pursuant to the *Harbour Master's Directions* current at the time of diving, and section 232 of the *Marine Safety Act 2010* (Vic)
- Approval will not be issued more than 48 hours prior to the commencement of the operations.
- A new request is required if there are any changes to the operations as detailed in an earlier request.
- A new notification must be re-submitted if the period exceeds 30 days.

**Applicant**

Legal Name:	Applicant signature confirming that the material in this form is correct.
Email address:	Signature: _____ Name: Position:

**Diving location and time**

Port:	Port of Geelong			
Dive location with the port		Diving vessel's name		
from time (24-hr)		to time (24-hr)		
from date (dd/mm/yyyy)		to date (dd/mm/yyyy)		
Reason for dive (specify)				
Diving method planned				
All divers must clear the water at least 30 minutes before the expected passing of an approaching vessel within the specified minimum passing distance (metres)				

**Diving checklist**

Divers' names	Main contact telephone number	
Tick where applicable		<input type="checkbox"/>
1. All divers are certified to the relevant local and international standard		<input type="checkbox"/>
2. A diving checklist has been completed before diving activity starts		<input type="checkbox"/>
3. Flags will be displayed in an appropriate location		<input type="checkbox"/>
4. Vessels and terminal operators in adjacent berths have been fully briefed		<input type="checkbox"/>
5. All diving operations will comply with and operate under AS/NZS 2299.1 (2015)		<input type="checkbox"/>
<b>6. Indemnity and insurance</b>		
6.1. The Applicant confirms it performs the works within the Port of Geelong at its own risk and indemnifies Ports Victoria (including its officers, employees and agents) against all claims and losses sustained or incurred by any person, including in respect of: <ul style="list-style-type: none"> <li>i. personal injury or death;</li> <li>ii. damage to any property, arising directly or indirectly out of, or as a consequence of, a default or act or omission of the Applicant or its contractor (subject to a reduction to the extent of any contribution by Ports Victoria).</li> </ul>		Tick to confirm acceptance <input type="checkbox"/>
6.2. The Applicant confirms it holds current public liability insurance for loss and damage arising from, or in any way connected with, work to be performed, and this insurance cover extends to third party beneficiaries, as provided for in s48 of the Insurance Contracts Act 1984 (Cth).		

**Diving checklist**

As the attending Supervisor:

- I will ensure that all persons engaged in this work, whether employed directly or on subcontract will execute their duties in a safe manner, and in accordance with the requirements of any approval provided and relevant standards.
- I understand Port of Geelong Marine Control (Ports Victoria) may vary, alter or cancel an approval at any time.
- I must contact Port of Geelong Marine Control (Ports Victoria) before and after actual diving operations (on VHF Channel 12 or via telephone +61 3 5225 3565)
- I will check shipping traffic for the period and maintain watch for vessel movements in the immediate vicinity

Dive Supervisor name and company			
Permit number (if applicable)		Telephone	
Dive Supervisor signature		Date (dd/mm/yyyy)	

**Port of Geelong MC use**

Notification acknowledged

Name		Date (dd/mm/yyyy)	
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